

Old Nags Head Cove Association

Meeting Minutes

March 18, 2021

7:00 PM

Call to order – *Seth at 7:00*

- I. Roll call-Quorum – *Seth, Missy, Brenda, Anna, Dave M, Toni, Ed, Patti (absent Dave C, Steve)*
- II. Approval of minutes from last meeting – *A copy of the Meeting minutes from September 30th 2020 were passed out, reviewed. Motion to approved by Ed, 2nd by Toni: approved*
- III. Treasurers Report- *Current budget, meeting minutes from 2/26/2021 Budget Committee meeting provided and reviewed. Seth asked why the Telephone budget of \$3800 had increased. After discussed it was agreed to change to \$2600. Ed asked about the \$10000 transfer from reserves. The reasoning that it was for Capital Improvements for the pool bathrooms and entryway fencing. Motion to approve budget by Ed, 2nd by Anna: approved*

Wells Fargo CD is up for renewal and Flood Insurance is due for renewal – After discussion motion was made by Anna to renew both, 2nd by Patti: approved

Anna requested larger print for Budget and Profit Loss documents

IV. Old Business

- a) Flag pole – *Dave M said he would remove*
- b) Board Members - Welcome *Anna Sadler, Patti Shufflebarger*

David Cherington has expressed interest in serving on the Board. Dave M to send out an invitation for a Meet and Greet date within the next few weeks.

- c) Projects (Pool Bathroom) – *Seth, Brenda and Dave M had reviewed the current conditions of the Pool and Clubhouse restrooms. Their conclusion was because of the Covid pandemic we will need to use the Clubhouse restrooms again due to the cleaning protocol, until those restrictions are lifted. The Pool restrooms are in need of a though renovation and the cost would exceed \$5000. The Clubhouse restrooms are in need of some repairs, new vanities & fixtures and some minor painting. Discussion brought us to the conclusion to use the \$5000 for Clubhouse repairs and save the remaining dollars to*

be used toward the Pool restrooms in the future. Motion was made to approve this change by Ed, 2nd by Anna: approved

- d) *BYLAWS Final approval – The Board approved changes to the BYLAWS in 2020. In order for them to become effective they need to be presented at an “annual or special meeting” per Article XIII of the current BYLAWS.*

V. New business

- a) *Assessment & Fee Increases – The Board voted for an assessment increase of \$15 at the 2/26/2020 Board meeting. Then the Covid pandemic effected the world. Brenda asked the Board if the increase should still occur considering the economic impact, before she mailed out the assessments. Board members agreed to hold on the increase and that was documented in the 5/21/2020 Board meeting minutes. Discussion over increasing the assessments this year ensued. The Board was split on the issue so a vote was taken with the six Board members present. The vote was split 3 nays and 3 yes, motion to increase failed. Ed suggested to increase the \$15 for next year’s assessments. Additionally, the Board discussed increases for the Pool Fee from \$45 to \$50, Family Pool Fee from \$225 to \$230 and Boat Ramp Fee from \$30 to \$35. Dave M motioned to approve, 2nd by Seth: approved*

- b) *Upcoming season with Covid-19 (Annual Meeting, Pool Procedures, Clubhouse use)*

Annual Meeting will be held outside on May 29th at 11:00am, with a rain date May 30th. No food will be served due to pandemic.

Pool Procedures will be the same as last year, following the states Covid guidelines. The Board will meet as needed to address any changes.

Clubhouse to remain closed until Covid restrictions allow for operation under our current rules. Our current rules state that users are responsible for cleaning after usage. The Board would need to modify those rules to include Covid protocol cleaning if we plan on opening before the end of the pandemic.

- c) *Old Cove Road Entrance (Mulch, Rocks, Fence, Irrigation) – After discussion the Board agreed to meet at the main entry on Wednesday 3/24 at 4pm, to discuss landscaping and hardscaping ideas.*
- d) *Check signers – Current authorized check signers are Seth Johnson, Missy Rotchford and Brenda Lowe. Anna motioned that Dave Masters replace Angie Lowe (since her departure from the Board) on the list, 2nd by Ed: approved*

e) Town recycling changes – *The Town is only providing recycling if owner pays for the service. Everyone agreed that recycling is important however the amount that the pool generates is very minimal based on the past. At this time, we don't believe the Town's third-party provider is providing seasonal pickup. If this changes the Board will revisit the issue.*

VI. Board Comments – *A request was made to send agenda and other documents that will be reviewed in the Board meeting to be sent out prior to the meeting date.*

VII. Next Meeting – *May 29th at 11am, unless Special Meeting called.*

Seth adjourned meeting at 8:58pm